

Academic Assessment Committee Meeting Minutes

April 16, 2014, 3:00pm—Provost's Conference Room, 239 Tigert Hall

Members Present: Timothy Brophy, Rajeeb Das, Margaret Fields, Joanne Foss, LeiLani Freund, Cheryl Gater, Bernard Mair, David Miller, Xin (Cindy) Qi

Absent: Catherine Emihovich, Avia Gridi, Mark Law, Alison Reynolds, Marie Zeglen

1. **Welcome:** Dr. Timothy Brophy welcomed the Committee members.
2. **March 11, 2014 Minutes:** Dr. Joanne Foss moved to approve the minutes. Dr. David Miller seconded the motion, and all members approved them without discussion.
3. **SLO Changes** - Out of 529 programs now in *Compliance Assist!*, 97 of 131 undergraduate programs, 225 out of 262 graduate and professional programs, and 76 out of 136 certificate programs have been received. Approximately 147 plans are still due. Most have rolled the 2013-14 plans into the 2014-15 plans without changes. The committee reviewed approval requests for changes to SLOs.
4. **a. College of Agriculture and Life Sciences** - Dean Elaine Turner has submitted separate academic assessment plans for the Ph.D. in Horticultural Science and for Environmental Horticulture concentration and for the Ph.D. in Horticultural Science, since they are assessed a little differently. She has created separate plans showing those differences; but the SLOs for the two plans are the same. For the same reason, she has submitted separate academic assessment plans for the M.S. in Horticultural Science and for Environmental Horticulture concentration for the M.S. in Horticultural Science.
b. College of Business - Master of Arts in Economics and Ph. D. in Economics Academic Assessment Plans
Associate Dean Margaret Fields moved to approve the proposed changes to the College of Agriculture and Life Sciences AAPs, and the two plans from the College of Business. Dr. Miller seconded and all approved.
c. College of Fine Arts - Graduate Certificate in Arts in Medicine and Graduate Certificate in Arts in Public Health
After some discussion, Associate Dean Fields moved to approve the certificate academic assessment plans, Ms. LeiLani Freund seconded, and all approved the motion.
d. College of Liberal Arts and Sciences
 - i. African American Studies has been approved as a B.A. degree recently.
 - ii. The B.A. in Psychology is new and was just approved by the UCC and is one of the new UF Online programs. It is similar to the B.S. program offered on campus.Dr. Miller moved to approve these new plans, Dr. Foss seconded the motion, and all were in favor.
e. PHHP and the College of Medicine, Integrated Programs - Epidemiology Ph.D.
The Research section of the plan reflects some course number changes. Associate Dean Fields moved to approve, Ms. Freund seconded, and all approved the motion.
5. **Rajeeb Das – update on the SACSCOC Coordinator survey results**
Mr. Das reviewed a summary of survey results, now that he has received more responses. Discussion of implications of and reactions to the results followed.
6. **Academic Assessment Plan Submission and Data Reporting Cycle**
The Committee discussed revising the timeline for the planning period and for reporting data; to be coordinated with the UCC schedule and with catalog deadlines.
7. **QEP assessment instruments – David Miller**
Dr. Miller presented recent developments with the survey of students that he and Timothy Wilson are working on as part of the QEP. After much discussion concerning adjustments to consider, Dr. Miller moved that the Committee support dropping item 2 from the International Communication Scales, if the Executive Committee for the QEP will approve it. Associate Dean Fields seconded it, and all members were in favor.
8. **Other items** - Some members will be moving off of the Committee at the end of the academic year.
9. **Next meeting – Wednesday, May 14, 2014 at 3 p.m. in the Provost's Conference Room, Tigert 239.**